

## LIPPC Minutes of 13 December 2010

Bob Drew opened the meeting at 7:00 PM.

Attending were: Lucy LaCasse, Tom Hughes, Gene Spender, Ed Poliquin, Ray Senecal, Susan Hamlin, Ann Williams, Bob Drew, Ralph Tedesco, Ed Nista, Tripp Turner, and Lou Olmsted.

Election of Interim Chairman – Tom Hughes was nominated and unanimously elected Interim Chairman. He will serve as interim until the Annual Meeting.

Minutes of Last Meeting - Minutes of the last meeting were approved as amended.

### Old Business –

Budget Update - Ed Nista reported on work to date. \$7,303 will carry over from 2010.

The estimated cost for Courtesy Boat Inspections (CBI); expanded to 7 days per week, 11 hours per day; is \$15,000. This includes the salary for Katrina Soucy's replacement as Coordinator and additional personnel required to meet the new schedule.

The survey of the watershed, performed every two years, is estimated at \$10,000. This was last performed by Scott Williams in 2009 and will be opened to competitive bidding for 2011. Critical Area Survey to be done at boat landing areas will cost an additional \$3,000.

Education costs of \$1000 and misc. costs of \$1000 bring the total cost estimate for 2011 to \$30,000. Considering the carryover of \$7,300, the amount to be requested from the Budget Committee and the Town Meeting will be \$23,700.

Replacement for the CBI Program Coordinator – Gene Spender, chairman of the ad hoc committee, including Tom Hughes and Ed Poliquin, reported the goal is to have a replacement hired by March 1. The approach is outlined in Gene's update attached.

It was agreed the job title will be, CBI Program Coordinator. Gene is preparing a job description. Present estimate is 25 hours per week for 19 weeks with hourly rate to be determined.

LIPPC report for inclusion in Lovell Annual Report. – Lou Olmsted will contact Gerry Nelson re preparation of the committee report.

Organization chart – at our last meeting, the present LIPPC organization chart was reviewed and suggestions for changes discussed. It was decided to add five new committees: Stewardship, Education, Volunteer Coordinator, Fund Raising, and Communications and Liaison. At tonight's meeting chairmen were agreed on and additional staffing begun.

Stewardship – Tripp Turner, Chair; Ralph Tedesco.

Education – Lucy LaCasse, Chair; Ann Williams, Sue Hamlin.

Volunteer Coordinator – Ed Poliquin, Chair; Diane Caracciolo, Tripp Turner, Tom Hughes.

Fund Raising – Ed Poliquin, Chair; Ray Senecal.

Communications and Liaison – Ed Nista, Chair; Ann Williams.

At next meeting each committee will present a short description of the committee's mission.

Priorities – It was agreed that immediate priorities are:

Replacement of the CBI Program Coordinator.

Preparation of the 2011 LIPPC budget.

Preparation of Committee descriptions

Wash Station Feasibility – The committee voted to support a feasibility study regarding a boat wash station. This would not constitute an endorsement of a wash station but would encourage study of the desirability and feasibility of a wash station including experience with and effectiveness of wash stations installed in other localities.

Vital Signs Program – Lucy LaCasse reported on the program outlined in her memo of 8 December. (attached). It was agreed the Education Committee should move ahead with that effort.

Next Meetings – Monday 10 January 2011 and Monday 24 January 2011.

Meetings are scheduled for Monday evenings. Is this a convenient time for you? If not what would be better?

We would also like to update our member list. If you no longer wish to be included on the active list please let me know at your convenience.

Respectfully submitted,

Lou Olmsted  
Secretary

#### Ad Hoc Committee Update

For December 13<sup>th</sup>, 2010

Task – find replacement for Katrina

Sub - Committee members – Ed Poliquin, Tom Hughes, Gene Spender

Committee met, outline a plan and is moving forward

- ❖ Goal is to have the person hired by March 1<sup>st</sup>
  - Four pronged approach to locating the candidate – launch all on January 1st
    - Work thru the school system – both SAD 72 and Bridgton, Gould/Fryeburg Academy – Gene S
    - Work thru LEA - Katrina informed us that LEA just hired someone recently – Tom H
    - Newspaper ads – Ed P
    - Networking – work thru this group, KLWA and GLLT – Gene S
- ❖ Gene has spoken with Katrina and hopes to get all her information and data in hard copy soon along with her copy of job description
  - Katrina has suggested if we can expand the hours, do Monday, Tuesday and Wednesday, thereby expanding the hours of coverage to a full week, 6 AM to 5 PM – tournaments start the CBI person at 5:30AM
  - Katrina has offered to help the selected individual get off to a good start
- ❖ Gene will be receiving a draft job description from Gerry
- ❖ Team will work on finalizing a job description – which will be reviewed by Selectmen
- ❖ All the postings or newspaper ads will be reviewed by Selectmen prior to being placed in the public domain as this is a part time town employee that the group wants to hire.
- ❖ Team has captured the data from the town office in terms of all the hours charged to the town and found that to be 790.7 hours and a cost of \$8,650.78. The 7 day a week, 6AM to 5 PM, coverage schedule results in a total of 1386 people hours of desired coverage.
- ❖ For preliminary budget purposes the team is submitted to Ed Nista tonight the amount of \$15,000 for cost of CBI Program Coordinator and the paid inspectors. This is based on the same mix of inspectors last year, just extended over seven days. We believe this covers the launch at the narrows. It represents an increase over last year of \$6,350, which we think might be reasonable for the town's people to accept. Other ramp CBI inspecting schedules

are open for discussion. Not sure at this writing if paid CBI inspectors were ever present at other locations. Input is welcome.

- ❖ Controlled access at other launches was discussed at our meeting and would require research in both "if possible" and how could it be done, all not part of this Ad Hoc committee
- ❖ Drafts of the postings for the school systems as well as drafts of newspaper ads have already been completed but are going thru review and revision process. Katrina and Herman Voigt (a volunteer CBI inspector and former member of the LIPPC ) have been asked for feedback on the school system posting.
- ❖ Tom Hughes is chasing down Peter at LEA to gather information

This completes the preliminary report of the Ad Hoc Sub committee on the task of replacing Katrina, the CBI Program Coordinator.

In late November, I met with Sarah Kirn and Sarah Morrisseau at the Gulf of Maine Research Institute in Portland to discuss partnering with Vital Signs (VS) to raise awareness of invasive aquatic vegetation and to engage the greater Lovell community in the identification and hopeful prevention of these plants. I was there on behalf of the KLWA Education Committee, but we are hoping that there will be much broader participation in this opportunity.

Vital Signs is a well established program of the Gulf of Maine Research Institute that supports citizens of all ages in documenting the location of invasive species across freshwater, coastal and upland habitats throughout Maine. VS invites citizen scientists of all ages and levels of knowledge/involvement to participate in hands-on investigative science; to upload their data into a legitimate and shared data base; and to engage with "real" scientists and other citizen scientists across the State. Folks can participate at whatever level is comfortable, from systematic censusing in metered quadrants to "just looking around".

The proposed partnership between Vital Signs and folks within the Kezar Lake watershed is as follows:

Vital Signs can travel to Lovell in march- april to conduct an all-day (6 hour?) training session for ~10 people. Ideally these might include KLWA members, educators (New Suncook?), LIPPC members, GLLT reps , high school students, rec dept personnel, and Town reps --- ie a good mix of community players.

The workshop location would need to have adequate wifi capacity (the library?). VS would walk these +/-10 folks through the VS citizen science training session so that they, in turn, would now become the "experts" who could train a larger group of community citizen scientists.

A much shorter (<1 hour), larger group training would occur on the day of the KLWA annual meeting (July 9, 2011). A Vital Signs introduction followed by a brief hands-on experience of 1 hour could serve as the "activity" for that event. VS staff could be on hand to give a short whole-group talk, but the training would be executed by the 10 volunteers. The July 9th meeting could be the launch of the Kezar Watershed Invasive Count (KWIC), or some such name. Announcements could go in local papers and on posters/notices around town, etc. Materials (species identification resources, data collection sheets, etc.) could be distributed at that time or accessed for free off the Vital Signs website, [www.vitalsignsme.org](http://www.vitalsignsme.org)

Later that same afternoon (2-3 pm?), the 10 trainers could then be stationed at various sites (different ponds/lakes/coves/boatramps?) for in-the-field exploration and demonstrations. Then, for the next however-many days, people would be scouring the watershed for (hopefully all sorts of negative) information, armed with all the protocol, species id cards, and data sheets, etc as prescribed in the training session.

Follow-up would occur at Old Home Days (date? 7/16?) when folks can stop by to submit their data, upload their photos, present their findings, share their stories, ask their questions, etc. Obtaining internet access will be important for that event. VS staff will also be on hand for that day. People could have also uploaded data on their own.

It is noted that there are already some Volunteer Lakes Monitoring Program Plant Patrollers in the Lovell area. That program involves much more rigorous training and a serious commitment whereas the VS program is better suited for a larger group with varying degrees of interest, time, and expertise. Conceivably, some VS citizen scientists might "grow into" VLMPPP volunteers. At some point, it may be interesting/ appropriate to invite VLMPPP to share their workshop information with the group as a natural extension for those who want to do a more exhaustive survey of their place.

Vital Signs has grant moneys to fund their involvement with the Lovell community, including travel and time for these three proposed visits. So the cost for this project would be fairly minimal. KLWA and whomever else gets involved would be responsible for downloading and printing of all materials (and laminating if desired) from the Vital Signs website. KLWA, LIIPC, Town, etc logos can go on any distributed materials. The materials on the VS website are free.

KLWA is very excited about this proposal and is moving forward with it. KLWA hopes that LIPPC will join the effort as well.

Lucy LaCasse  
December 8, 2010